

USING THE E-HEALTH SELF-SERVICE. A MEMO FOR HEALTH INSURANCE CLIENTS

Dear Client,

Your employer has provided you with a voluntary health insurance cover from Compensa Life. The insurance cover only applies to the Insured Person, which is you. We are excited to be able to offer you a possibility to pay for your healthcare services through health insurance under the insurance contract of your employer in a convenient and secure manner.



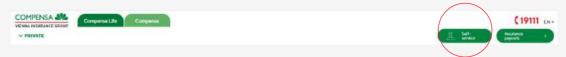
You can use the electronic self-service system E-health to:

- Access your electronic health insurance card that you can use to pay for the partners' services;
- File an application for the reimbursement of your insurance expenses;
- Review the history of your health insurance expenses;
- · See the limits for your health insurance programs;
- Register for an appointment with the partners' physicians;
- · Manage your consents.

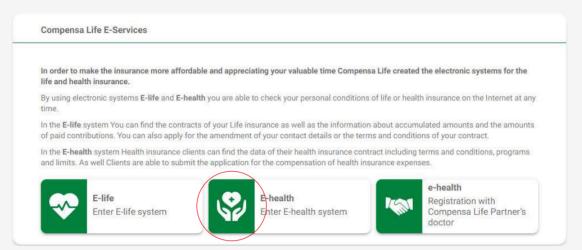


LOGGING IN TO YOUR PERSONAL ACCOUNT

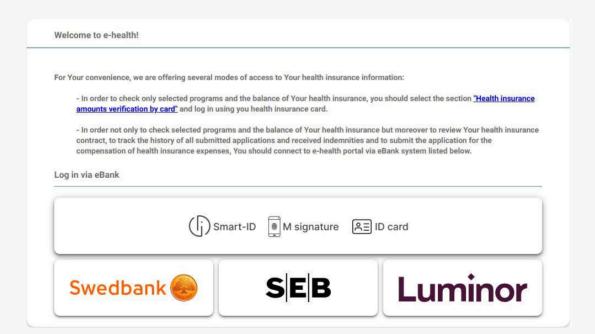
Clicking this button will take you to Compensa Life's electronic self-service area.



Select Enter E-health system



Choose the appropriate login method





YOUR CONSENTS

Once you have logged into your personal account, choose the My Consents tab from the right-hand menu. There, you will be able to manage your consent to the processing of your personal data and acknowledge your acceptance of the terms and conditions of health insurance. You can find more details about personal data processing in our **Privacy Policy**, and the terms and conditions of health insurance are available **here**.

CARDS

Choose the menu item Cards to see your card details. Click on the '...' icon to access your contacts and the details of your account to which reimbursable health insurance expenses will be transferred. Click on a card number to access information ab out your health insurance programs and links to terms and conditions, and click on the 'PDF' icon to download the card as a PDF file, if active.



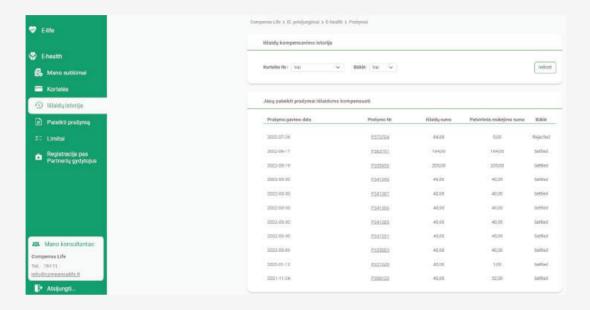
Health insurance e-card

- You can use your health insurance e-card to pay at our partners' that have a cooperation agreement with the insurance company.
- When you use your health insurance e-card for payment, make sure that you have a valid ID with you.
- · Save the card on your phone or print it out so that you can produce it when required.
- The staff of the establishment will obtain all the details required for a smooth transaction by entering the last nine digits of the card number and the last four digits of your personal ID number.



HISTORY OF COSTS

By selecting History of Costs from the menu, you can see the history of costs relating to your insurance. If you contractually manage more than one card, you can filter the costs by card number and status of costs: settled or rejected.



The table also contains the following details:

- · the date the application was received,
- · the number of the application,
- · the cost amount,
- · the amount of payment presented,
- · the status of costs.

REPORTING AN INSURED EVENT

Using the Compensa Life Lithuania mobile app

You can file applications for the reimbursement of health expenses easily and conveniently via the Compensa Life Lithuania app that you can download and have close at hand so that you can use it at a convenient time.

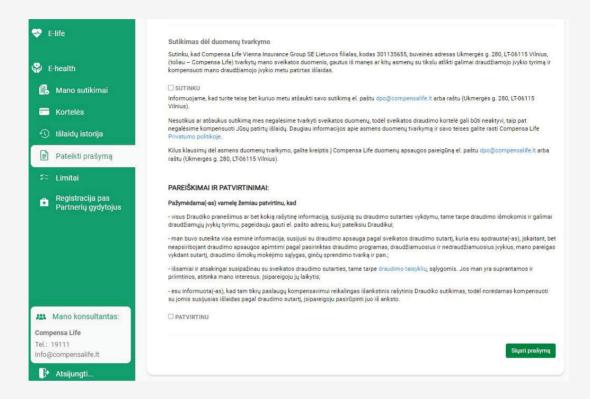
You can find details on how you can download the app and what its main advantages are as well as a user's guide **here**.

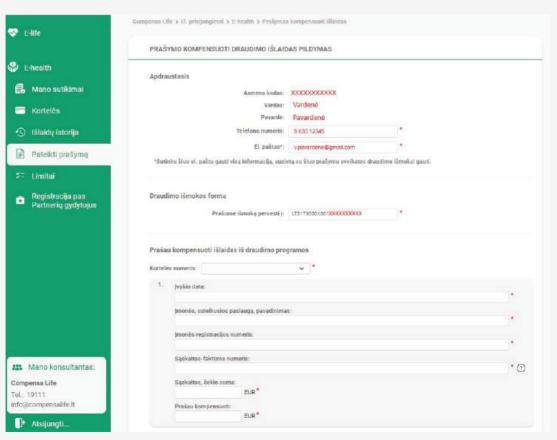


Using the E-health self-service platform

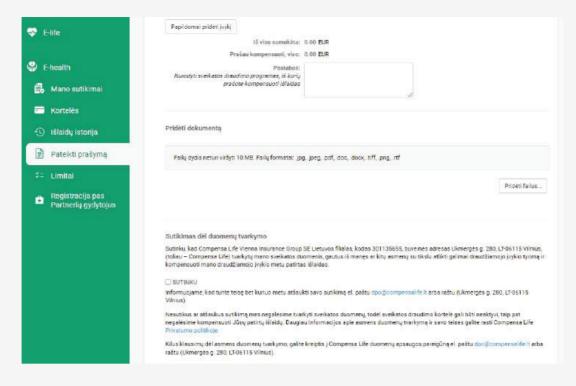
Select Submit an Application in the left-hand menu. This will open a standard application form for you to fill in the required details and to enclose any documents on the costs incurred and the medical report on your health condition in relation to the event being reported, as appropriate. The application for reimbursement must be accompanied by all the required documents, which are listed **here.**

As you complete and file in your insured event report, please make sure that you have entered all the details correctly.



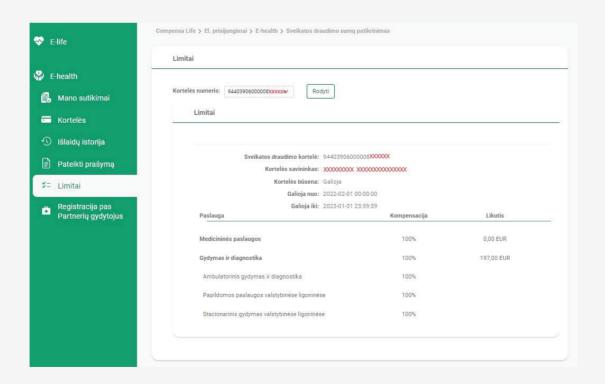






LIMITS

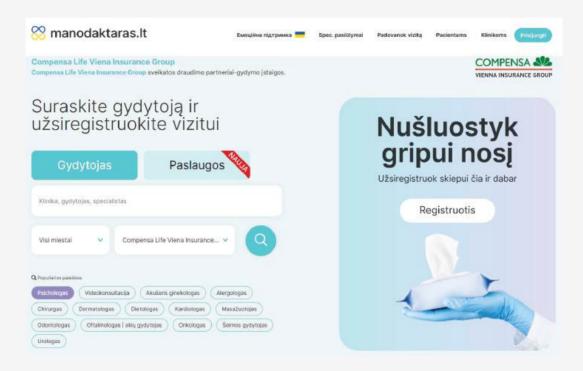
The Limits item shows the limits for your health insurance program and the rate of your reimbursable costs.





REGISTERING FOR AN APPOINTMENT WITH PARTNERS' PHYSICIANS

Clicking on the menu item Register for an Appointment with Partners' Physicians will redirect you to the partnering website at manodaktaras. It where you can register for a doctor's appointment.



You can use your health insurance card as a convenient means to pay for reimbursable health insurance services provided to you by Compensa Life's partners. The partnering establishments are listed **here**.

If you are unable to use your insurance card for payment at a partner's or if the healthcare establishment that you go to does not have a contract with Compensa Life, you will have to pay for the services out of your own pocket and then file an application to have the costs reimbursed.



DOCUMENTS TO BE SUBMITTED WITH AN APPLICATION FOR THE REIMBURSEMENT OF HEALTH CARE EXPENSES

Health insurance program Medical documents: · Outpatient treatment and • a copy of the consultation report from your physician or the hospital report diagnostics Financial documents: · Inpatient treatment · an invoice Aftercare treatment · a payment document: a receipt from the register or a copy of the statement of the · Critical illness insurance transaction (a printout from the online banking system) or a cash receipt Medical documents: · a prescription or a copy of the consultation report from your physician with details of the medication prescribed Medicines and medical Financial documents: aids · an invoice (when the receipt does not specify the medicines purchased) • a payment document: a receipt from the register or a copy of the statement of the transaction (a printout from the online banking system) or a cash receipt Prophylactic medical Financial documents: check-ups, vaccines an invoice · Care during pregnancy a payment document: a receipt from the register or a copy of the statement of the transaction (a printout from the online banking system) or a cash receipt Optics Dental services Financial documents: Medical services · an invoice All services · a payment document: a receipt from the cash register or a copy of the statement of · Medical wellness services the transaction (a printout from the online banking system) or a cash receipt • amounts of under EUR 80.00 can be claimed with only a receipt as proof, · Wellness services provided it clearly states the products or services purchased · OTC vitamins and medicines

* If the documents provided lack details and we are unable to assess whether the event qualifies as an insured event, we reserve the right to request additional documents of proof.

USEFUL LINKS

- The terms and conditions of health insurance and the appendix thereto (the description of health insurance programs) are available here.
- More information about health insurance and the terms and conditions of health insurance and the appendix thereto (the description of health insurance programs) is available here.
- Frequently asked questions by health insurance clients are available here.

If you have any questions, please contact our client service department at:



(8 5) 250 4000 or

info@compensalife.lt



