

## **PMO Project manager**

## Responsibilities:

- Lead the end-to-end delivery of strategic projects, ensuring successful implementation on time, within scope, and budget
- Manage cross-departmental project teams, providing clear direction, leadership, and motivation
- Apply a pragmatic combination of Waterfall and Agile frameworks to drive project delivery
- Manage strategic projects portfolio: manage projects intake, monitor project implementation, mitigate risks and resolve issues
- Draft new and improving existing project management standards and procedures
- Train and coach project managers on project management methodologies
- Support the Project Management Office (PMO) in project portfolio management and other organizational initiatives

## Requirements:

- Experience in IT or related projects at least 3 years experience as a Project Manager or similar role, leading complex, strategic, cross-departmental projects
- Solid knowledge and practical experience in both Waterfall and Agile project management methodologies
- · Ability to manage multiple stakeholders at all organizational levels
- Project management certifications (PMP, Prince2 or similar) are considered a plus
- Self-driven and possession of strong sense of ownership while following strict deadlines in constantly changing environment
- Excellent communication and leadership skills
- Ability to thing strategically, understand the big picture and integrate complex topics
- Strong analytical and problem solving skills, with the ability to synthesize complex information an develop insights
- · Result oriented and collaborative
- Excellent MS Office skills (especially Excel)
- Experience in project management software, Experience in Jira is plus
- Excellent verbal and written English skills
- University degree

## We offer:

- Interesting and challenging assignments, allowing to grow in international relationships
- Development and learning opportunities
- Health and well-being additional health insurance
- Discounts for company and partner services
- 1 free day for social activities and volunteering
- 2 additional paid rest days per year;
- Additional benefits.

**Salary:** Starts from 3000 Eur/month (gross)

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